

VIMS/SMS RADIOACTIVE MATERIAL RECEIPT/INSPECTION REPORT

1. Purchase Order # _____ Date: _____ Time: _____

2. Condition of package: Complete/undamaged _____ Damaged _____

3. If damaged, describe condition: _____

4. Radioisotope(s) ordered: _____ Quantity and radioactivity _____

5. Chemical form of radioisotope(s): _____

6. Exterior radiation levels of package:

A. General area background at package location _____ mr/Hr.

B. Contact reading on package surface _____ mr/Hr.

C. 1 Meter from package surface _____ mr/Hr.

7. Do packing slip and contents of package agree: Yes _____ No _____

8. If packing slip and contents disagree notify RSO immediately.

9. Wipe survey results in DPM: A. Background _____

B. Net outer package _____ C. Net inner package _____ D. Net source package _____

10. Disposition of packages after inspection and surveys:

A. Normal laboratory trash _____ B. Radioactive solid waste _____

Note: If packaging to go to laboratory trash, all signs, labels and symbols of radioactive material must be removed or totally defaced before disposal.

11. Final Storage/Use Location of Radioactive Material:

A. Building Name _____ B. Room Number _____ Other Location _____

12. Signature of Person Completing Report: _____

Send a copy of this form to RSO and maintain original in laboratory notebook.

NOTE: If package is severely damaged, contents leaking, contents not as ordered, or radiation/contamination significantly above background levels, notify RSO **immediately!**